



# 2019 HERNDON FESTIVAL ARTS & CRAFTS SHOW VENDOR APPLICATION

The Herndon Parks and Recreation Department invites you to be part of the 39th Annual Herndon Festival! The Herndon Festival Arts and Crafts Show will be held May 29 – June 2, 2019. For complete information, please first read the Arts and Crafts Show rules and regulations.

To apply, Please send the completed Herndon Festival Arts and Crafts Application with your payment. **Please keep the Rules and Regulations for your future reference.**

**Apply by February 28, 2019 and receive \$20 off your booth fee!**

Business/Trade Name \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail \_\_\_\_\_

Website \_\_\_\_\_

Have you exhibited in the Herndon Festival in the past?  Yes  No If yes, what year(s)? \_\_\_\_\_

How did you hear about our show? \_\_\_\_\_

## ARTS AND CRAFTS CATEGORIES

 \*Must provide pictures, see guidelines for instructions.

All items must be handmade by the vendor.

- |                                    |   |  |                                      |
|------------------------------------|---|--|--------------------------------------|
| <input type="checkbox"/> Baskets   | <input type="checkbox"/> Children's Items | <input type="checkbox"/> Clothing      | <input type="checkbox"/> Dolls       |
| <input type="checkbox"/> Glass     | <input type="checkbox"/> Jewelry          | <input type="checkbox"/> Floral/Herbal | <input type="checkbox"/> Metal       |
| <input type="checkbox"/> Pottery   | <input type="checkbox"/> Wood             | <input type="checkbox"/> Food Products | <input type="checkbox"/> Leather     |
| <input type="checkbox"/> Furniture | <input type="checkbox"/> Fine Arts        | <input type="checkbox"/> Quilts        | <input type="checkbox"/> Photography |
| <input type="checkbox"/> Other     |   |  |                                      |

Please provide a brief description of your product(s). \_\_\_\_\_

Do you have an oversized vehicle?  Yes  No Size of Vehicle \_\_\_\_\_

Trailer?  Yes  No Size of Trailer \_\_\_\_\_

*(We will not be able to provide oversize vehicle parking unless we are informed in advance.)*

## BOOTH FEES

**After February 28**      **Before February 28**

**Booth Fee**      \$325      \$305

Fee covers 3-day show.

## ADDITIONAL FEE

Corner Booth \$25 (must be a separate check)

Electricity \$75

**Total Payment Enclosed \$** \_\_\_\_\_

*Check Payment (payable to the Town of Herndon)*

Type of Credit Card  Visa  Master Card  Discover  American Express

Name on Credit Card \_\_\_\_\_

Credit Card# \_\_\_\_\_ Exp. Date \_\_\_\_\_

*If accepted, booth, electric and corner fees are non-refundable. An application upon acceptance is considered a commitment to the show.*

**Herndon Festival May 30 – June 2, 2019**

**HERNDONFESTIVAL.NET 703-787-7300**

# 2019 HERNDON FESTIVAL ARTS & CRAFTS SHOW VENDOR PAYMENT INFORMATION

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***Early Discount – Application must be received by February 28, 2019***

**APPLICATION DEADLINE IS MARCH 29, 2019**

I have read, and agree to comply with the Herndon Festival Arts and Craft Show Rules and Regulations. I agree as the exhibitor to not hold the Town of Herndon, Northwest Federal Credit Union, or any of the staff/volunteers responsible for any injury, property damage, or theft of any kind, nor will I be a party to any legal actions against any of the above named. I also agree to be responsible for collection of Virginia State Sales Tax.

Signature \_\_\_\_\_ Date \_\_\_\_\_

***Applications received after February 28 are not eligible for the application discount.***

*Please send the completed Herndon Festival Arts and Crafts Application with your payment.*

***Please keep the Rules and Regulations for your future reference.***

**Herndon Parks & Recreation Department  
ATTN: John Walsh  
777 Lynn Street  
Herndon, VA 20170**